



DRAFT HEALTH & SAFETY POLICY

1. This is the statement of general policy and arrangements for Farmers Market
2. Overall health and safety is the responsibility of the Management Committee
3. Day-to-day responsibility for ensuring this policy is put into practice is delegated to the Secretary

STATEMENT OF GENERAL POLICY

Action/Arrangements

- a. To prevent accidents and cases of work-related ill health and provide adequate control of health and safety risks arising from work activities.
Risk assessments will be completed annually and actions arising out of those assessments will be implemented.
- b. To provide adequate training to ensure employees are competent to do their work. Staff and subcontractors should be given necessary health and safety inductions and be provided with appropriate training including working at height, asbestos awareness, electrical and personal safety.
Staff and subcontractors will be given necessary health and safety inductions and provided with appropriate training including working at height, asbestos awareness, electrical safety and personal protective equipment.
- c. To engage and consult with employees on day-to-day health and safety conditions and provide advice and supervision on occupational health.
Staff will be routinely consulted on health and safety matters as they arise and also formally consulted at regular health and safety performance review meetings, or sooner if required.



- d.** To implement emergency procedures – evacuation in case of fire or other significant incident.

Escape routes will be well signed and kept clear at all times. Evacuation plans will be tested from time to time and updated as necessary.

- e.** To maintain safe and healthy working conditions, provide and maintain plant, equipment and machinery and ensure safe storage/use of substances.

Toilets, washing facilities and drinking water will be provided. A system is in place for routine inspections and testing of equipment and machinery and for ensuring that action is promptly taken to address any defects.

- f.** First-aid box and accident book are available and used.

Accidents and ill health at work are reported by the Market Manager.

- g.** To ensure that all stallholders have sufficient Public and Product Liability Insurance and Employer's Liability insurance. It is the Market Managers responsibility to ensure that all Stallholders are insured.

This must be monitored on an annual basis and when new stallholders join the market – create a simple file for each stallholder with a copy of their insurance policy, date reviewed and appropriate hygiene certificates.

Please note: Employer Liability insurance is a legal requirement. Even if all members of your committee are volunteers, they are classified as being 'employed'.

This draft is based on a policy drawn up by Wye Farmers' Market

Disclaimer

The information and advice and guidance on this site is provided in good faith, and is for general purposes only, and any reliance you place on such information is therefore at your own risk. Weather conditions and seasonality may impact availability of produce and stall holder attendance at markets, and so we cannot guarantee the accuracy of all information.

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